

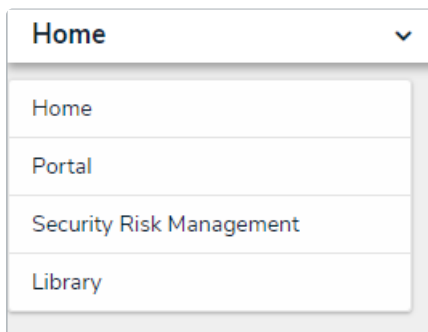
Complete an Assessment in Security Risk Management

Last Modified on 04/12/2022 1:32 pm EDT

Once the fieldwork for an assessment has been **finalized**, the assessment will be moved to a **Review** workflow state. From this state, assigned members of the **Security Assessment Team** user group can perform a final review of the assessment and close it. Once an assessment has been completed, it can be either archived or **reassessed**.

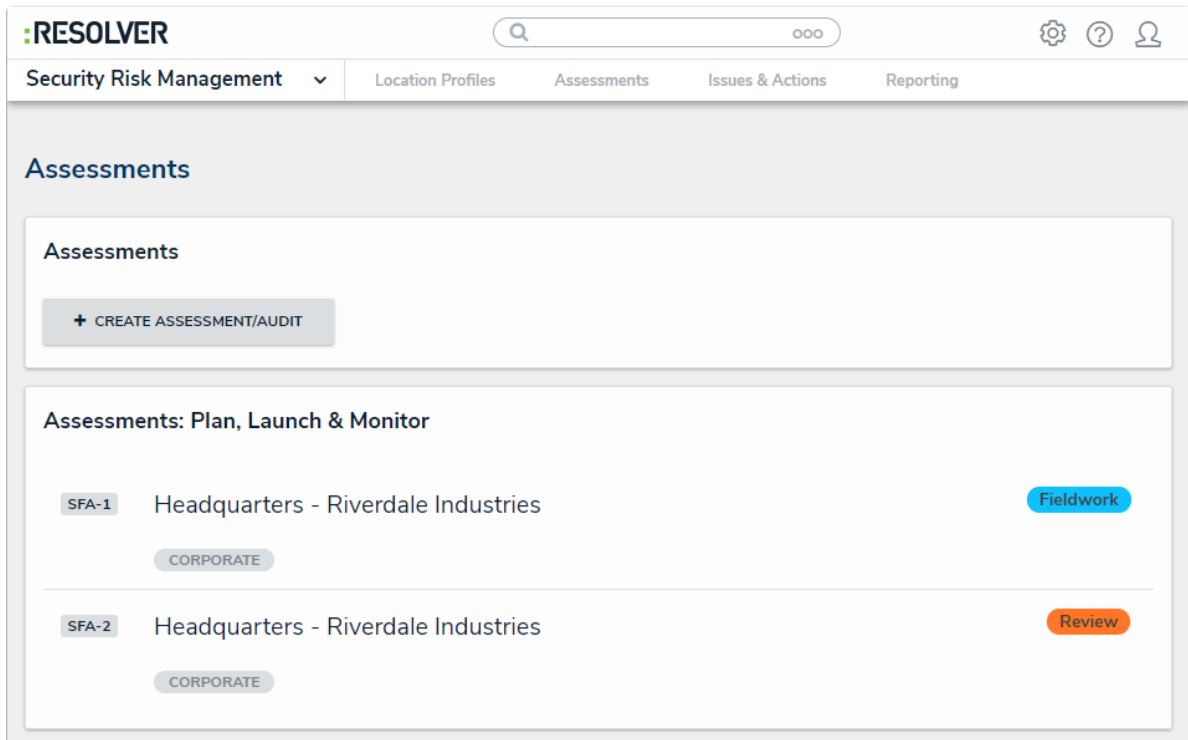
To close an assessment:

1. Log into a user account that's been added to the **Security Assessment Team** user group.
2. Click the dropdown in the nav bar > **Security Risk Management**.



The nav bar.

3. Navigate to the **Assessments** tab.



The Assessments tab.

4. Click an assessment in the **Review** state to open the **Fieldwork and Review** form.

Status

Review

Headquarters - Riverdale Industries

SFA-2

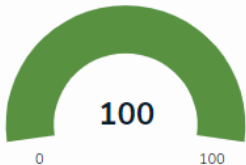
Step 4: Fieldwork and Review

The assessment is now in active Fieldwork status, and is assigned to the auditor for completion. The entire assessment can be monitored at this step, with access to progress, current results, findings and corrective actions. Once the assessment is 100% complete and finalized by the Auditor, the assessment can be finalized.

Related Location
 Headquarters - Riverdale Industries

Compliance Framework
 Enterprise Physical Security

Expected Start Date	Start Date	End Date	Due Date
March 10, 2021	March 10, 2021	March 10, 2021	March 10, 2022

Progress (%)


Score Range

100%

Exceeds Tolerance

Number of Issues

0

Auditor's view of the assessment can be observed by clicking this button.

FIELDWORK DETAILS

Detailed Audit Report in its draft state can be observed by clicking this button.

AUDIT REPORT

Audit-related Issues can be focused on by clicking this button.

ISSUES REPORT

The Fieldwork and Review form.

- Optional:** Review and update the assessment as required. See the [Finalize Fieldwork](#) article for more detailed information about navigating the assessment.
- Click **Finalize Audit**.