

Password Requirements in Internal Audit Management

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Overview

The following article outlines the rules and requirements for creating a password within the application.

Password Requirements

When creating a password for the Internal Audit Management application the following rules must apply:

- At least 9 characters
- Must include letters
- Spaces are permitted

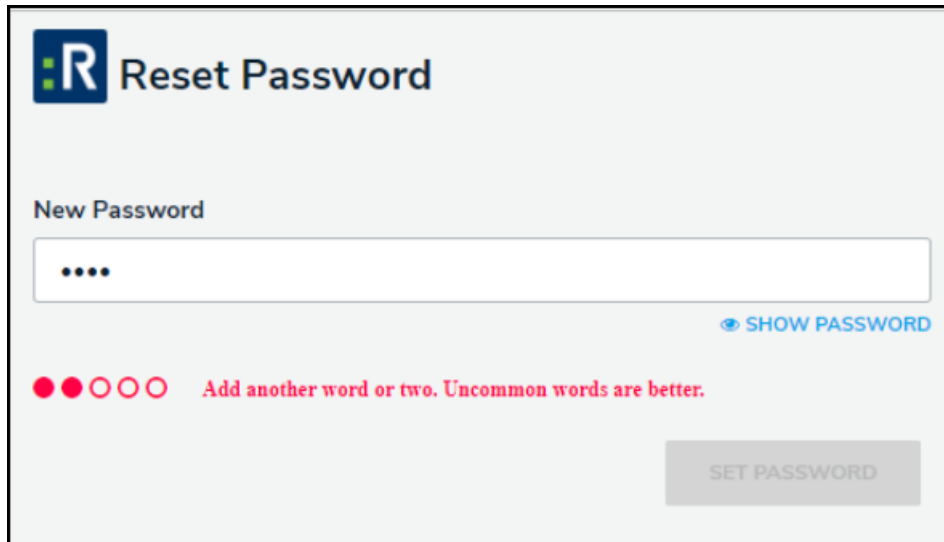


Note:

You cannot reuse your current password when resetting it after expiry or resetting it via email.

When creating or resetting your password, you'll see a color-coded password strength indicator. Each color represents the following:

- **Red:** Your password does not meet any or most of the minimum requirements.
- **Yellow:** Your password does not meet some of the minimum requirements.
- **Green:** Your password meets the minimum requirements.
- **Blue:** Your password surpasses the minimum requirements.

The image shows a 'Reset Password' screen. At the top left is a logo with a blue square containing a white 'R' and a green dot, followed by the text 'Reset Password'. Below this is a label 'New Password' above a text input field. The input field contains four black dots. To the right of the input field is a blue link that says 'SHOW PASSWORD' with an eye icon. Below the input field is a password strength indicator consisting of five circles: the first two are red and the last three are white. To the right of these circles is the text 'Add another word or two. Uncommon words are better.' At the bottom right is a grey button with the text 'SET PASSWORD'.

Reset Password Screen

Password Expiration

Your password expires every 90 days. At the end of the 90-day period, you'll be prompted to change your password, following the requirements outlined above. If you forget your password, you can send a reset link to your email account by clicking **Change Password** at the login screen.