

Edit or Delete an Alarm Alert

Last Modified on 10/01/2019 3:04 pm EDT

To edit or delete an alarm alert:

- 1. Click Settings > Alarm Alerts.
- 2. Locate the alarm alert you want to edit or delete or enter search terms, into the **Search** field, then click to select that alert.
- 3. To edit the alert, make any changes to the state, **Time Allowed**, **By Location**, **By Priority**, or **By Call Category** fields.
- 4. To disable the alarm alert, click the <u>icon</u> icon under **Active**. Inactive officer alerts will appear with the <u>icon</u> icon.
- 5. To delete the alarm alert, click the \mathbf{T} icon then click **Yes** to confirm.