

Edit or Delete an Organization Log

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To edit or delete an organization log:

1. In the **Dispatches** panel, double-click the dispatch or click to select the dispatch, then click  **Details**.
2. Click  **Organization Log**.
3. Click a log in the pane to the left or use the **Search organizations** field to search for the log.
4. Make changes to any of the fields as needed.
5. To change or delete the organization image:
 - a. Click the currently uploaded image.
 - b. Click **Find** to upload a new image then click **Save**.
 - c. Click **Delete** to delete the image.
6. To delete an organization log, click the  icon next to the organization log you want to delete.
7. Click **Yes** to confirm.