

Dispatches Overview

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A dispatch is an activity that requires the attention and assistance of an officer(s) and/or organization(s). Records of these activities can be created as calls come in, as a [scheduled dispatch](#), or when [Connect](#) logs an event.

This chapter outlines how to create a dispatch and record its location, priority, and description. See the following chapters for more information on additional functions available once a dispatch has been created.

The screenshot shows a web application window titled "Create Dispatch - Caissa Fischer". The interface is divided into a left sidebar and a main content area.

Left Sidebar:

- Work Zone:** A dropdown menu with a red asterisk icon.
- Template:** A button labeled "Search templates" with a minus icon.
- Call Category:** A dropdown menu with a search input "Search code or category" and a minus icon.
- Priority:** A dropdown menu with a red asterisk icon.
- Call Source:** A dropdown menu.
- Initiated By Person:** A button labeled "Search persons" with plus and minus icons.
- Contact Number:** A text input field.

Main Content Area:

- Location:** A map view showing a street intersection. A search bar at the top says "Search locations" with a plus icon. A red asterisk icon is next to it. A label "Aerial Road" is visible. A scale bar indicates "500 feet".
- Description:** A large text input box.
- Initial Notes:** A text input box.
- Buttons:** At the bottom of the main area, there is a button labeled "+ Add Officer Tasks" and a large blue button at the very bottom labeled "+ Create".

A blank Create Dispatch panel.