

Data Audit Archive Export

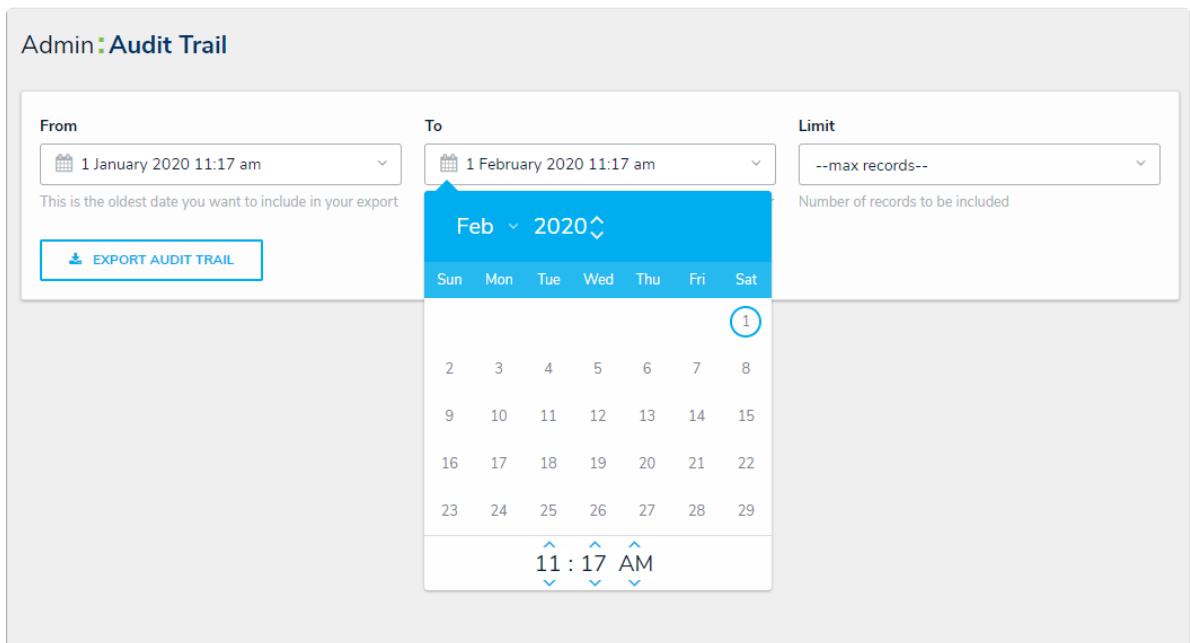
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Exporting historical Data changes prior to the 3.6 release can still be exported by following these steps.

To export an audit trail of changes made before version 3.6, see the [Data Audit Archive Export](#) article. For more information on the audit trail that tracks user-related events and changes, see the [User Audit Trail](#) section.

To export an archived Data Audit Trail spreadsheet:

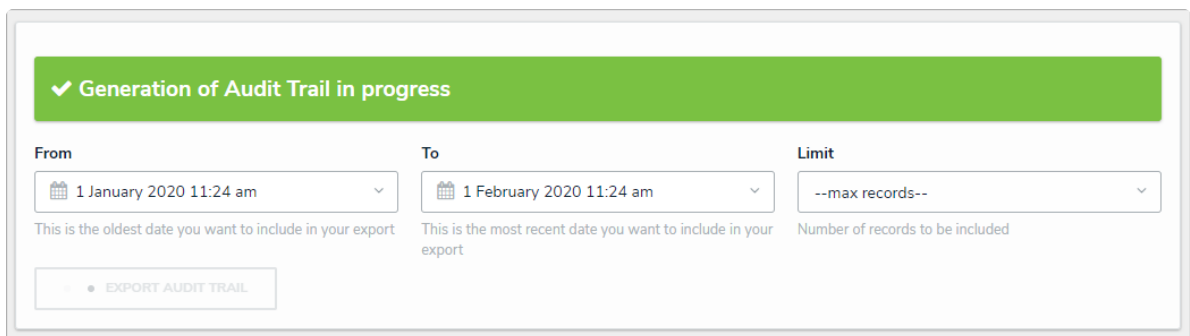
1. Click the top bar  icon in the **Tools > Data Audit Archive Export** section.
2. Select a start date and end date using the **From** and **To** fields to define your time range.



The screenshot shows the 'Admin Audit Trail' interface. It features three main fields: 'From', 'To', and 'Limit'. The 'From' field is set to '1 January 2020 11:17 am' with a dropdown arrow. Below it, a note says 'This is the oldest date you want to include in your export'. The 'To' field is set to '1 February 2020 11:17 am' with a dropdown arrow. Below it, a note says 'This is the most recent date you want to include in your export'. The 'Limit' field is set to '--max records--' with a dropdown arrow. Below it, a note says 'Number of records to be included'. A blue button labeled 'EXPORT AUDIT TRAIL' is located below the 'From' field. A calendar is open over the 'To' field, showing February 2020. The date '1' is selected, and the time '11:17 AM' is displayed at the bottom of the calendar.

The Data Management Audit Trail page.

3. **Optional:** Select the maximum number of records you want returned in the spreadsheet from the **Limit** dropdown menu. Note: Leaving this field's default value of **--max records--** will return up to one million records.
4. Click **Export Audit Trail** to generate the spreadsheet. Once successful, your browser automatically begins the file download.



The screenshot shows the 'Admin Audit Trail' interface after clicking the 'EXPORT AUDIT TRAIL' button. A green banner at the top indicates '✓ Generation of Audit Trail in progress'. The 'From' field is set to '1 January 2020 11:24 am' with a dropdown arrow. Below it, a note says 'This is the oldest date you want to include in your export'. The 'To' field is set to '1 February 2020 11:24 am' with a dropdown arrow. Below it, a note says 'This is the most recent date you want to include in your export'. The 'Limit' field is set to '--max records--' with a dropdown arrow. Below it, a note says 'Number of records to be included'. A button labeled 'EXPORT AUDIT TRAIL' is located below the 'From' field.

Generating an audit trail spreadsheet.

5. Click the bottom of your browser window to open the downloaded file.

Exported Columns

- **Date and Time:** When the object was modified.
- **Unique ID:** The alpha-numeric ID Core automatically assigns to identify a specific object throughout the organization.
- **Object ID:** The numeric value automatically assigned to the object.
- **Object Name:** The object's **Name** property.
- **Action:** The object change(s) the user or system initiated (e.g., Update Object, Add Object, Remove Relationship). If **Evaluation** appears in this column, it indicates a field value change.
- **Applied to:** The element (property, field, formula, relationship, etc.) the changes were made on. If **Evaluation** appears in this column, it indicates there was a field value change.
- **Value:** The actual data entered in the element.
- **JSON:** This information may provide additional data analysis. Contact [Resolver Support](#) for more information.
- **By User:** The user who made the changes. If an administrator was [impersonating](#) the user when changes were made, this field will show "[User Name] impersonated by [Administrator Name]."
- **Object Type ID:** The numeric value automatically assigned to the object type.
- **External Reference ID:** An alphanumeric string serving as a unique identifier for each record. This ID can be used to import data using the [Data Import](#) feature.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Date and Time	Unique Id	Object Id	Object Name	Action	Applied to	Value	JSON	By User	Object Type	Object Type	External Reference Id		
2	Tue Nov 22	15	78	IC/Burglary 20	Add Relationship	Location	Montreal	{'type':'26';Eva Luckett		1536	Incident	b71f5849-9047-4937-b51a		
3	Tue Nov 22	10	45	KD/Emergency	Add Relationship	Location	Montreal	{'type':'26';Eva Luckett		1536	Incident	3095dfea-9567-4ea7-879f		
4	Tue Nov 22	10	45	KD/Emergency	Remove Relationship	Location	Montreal	{'type':'26';Eva Luckett		1536	Incident	3095dfea-9567-4ea7-879f		
5	Tue Nov 22	19	84	KD/Lost 2016/1	Add Relationship	Location	Los Angeles	{'type':'26';Eva Luckett		1536	Incident	be3ba26c-afed-43e2-a6e		
6	Tue Nov 22	19	84	KD/Lost 2016/1	Remove Relationship	Location	Montreal	{'type':'26';Irwin Crom		1536	Incident	be3ba26c-afed-43e2-a6e		
7	Mon Nov 21	8	42	KD/Lost 2016/0	Add User to Role	Role: Incident Creat	Hollie Peel	{'roleid':'4';Aaron Mah		1536	Incident	712009dd-86ed-46e6-be		
8	Fri Nov 18 2	8	42	KD/Lost 2016/0	Add Relationship	Location	Montreal	{'type':'26';Elias Graff		1536	Incident	712009dd-86ed-46e6-be		
9	Fri Nov 18 2	8	42	KD/Lost 2016/0	Add Relationship	Location	Edmonton	{'type':'26';Eva Luckett		1536	Incident	712009dd-86ed-46e6-be		
10	Fri Nov 18 2	6	86	Honda Fit	Add Object	Object: Vehicle		{'id':'86','na Eva Luckett		1620	Vehicle	e0c4ab56-a6c6-4fb2-8be		
11	Fri Nov 18 2	16	79	HP/Health Issu	Add Relationship	Vehicles Involved	Honda Fit	{'type':'26';Hollie Peel		1536	Incident	9ca432be-e18d-4c63-b34		
12	Fri Nov 18 2	17	81	SB/Lost 2016/0	Add Relationship	Vehicles Involved	Mazda 3	{'type':'26';Wendy Mar		1536	Incident	85917424-1657-4c89-8412		
13	Fri Nov 18 2	9	44	KD/Found 2016/0	Remove Relationship	Vehicles Involved	Mazda 3	{'type':'26';Hollie Peel		1536	Incident	16e61344-1d70-4a8a-b91		
14	Fri Nov 18 2	9	44	KD/Found 2016/0	Add Relationship	Vehicles Involved	Toyota Yaris	{'type':'26';Tracie Bord		1536	Incident	16e61344-1d70-4a8a-b91		
15	Fri Nov 18 2	5	85	Toyota Yaris	Add Object	Object: Vehicle		{'id':'85','na Eva Luckett		1620	Vehicle	1e0c16d0-3816-468a-a29f		
16	Fri Nov 18 2	16	79	HP/Health Issu	Update Evaluation	Evaluation: Time Spe	7	{'evaluati Kevin Dard		1536	Incident	9ca432be-e18d-4c63-b34		
17	Fri Nov 18 2	16	79	HP/Health Issu	Update Evaluation	Evaluation: Time Spe	77	{'evaluati Kevin Dard		1536	Incident	9ca432be-e18d-4c63-b34		
18	Fri Nov 18 2	16	79	HP/Health Issu	Update Evaluation	Evaluation: Time Spe	7	{'evaluati Kevin Dard		1536	Incident	9ca432be-e18d-4c63-b34		
19	Fri Nov 18 2	17	81	SB/Lost 2016/0	Update Evaluation	Evaluation: Time Spe	2.5	{'evaluati Kevin Dard		1536	Incident	85917424-1657-4c89-8412		
20	Fri Nov 18 2	2	23	HP/Accident 2	Update Evaluation	Evaluation: Time Spe	3	{'evaluati Kevin Dard		1536	Incident	2e4e8ccf-72fd-4dbf-b6fd		
21	Fri Nov 18 2	19	84	KD/Lost 2016/1	Add Relationship	Location	Montreal	{'type':'26';Wendy Mar		1536	Incident	be3ba26c-afed-43e2-a6e		
22	Fri Nov 18 2	19	84	KD/Lost 2016/1	Remove Relationship	Location	Toronto	{'type':'26';Sheba Boud		1536	Incident	be3ba26c-afed-43e2-a6e		
23	Fri Nov 18 2	19	84	KD/Lost 2016/1	Add Relationship	Location	Toronto	{'type':'26';Kevin Dard		1536	Incident	be3ba26c-afed-43e2-a6e		
24	Fri Nov 18 2	19	84	KD/Lost 2016/1	Add User to Role	Role: Incident Creat	Hollie Peel	{'roleid':'4';Hollie Peel		1536	Incident	be3ba26c-afed-43e2-a6e		

The spreadsheet generated from the Audit Trail feature.

For information on viewing and exporting the **User Audit Trail**, see the [User Audit Trail](#) section.