

Fields on Forms

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Any fields saved to the object type as <u>components</u> can be displayed on standard forms. Read more here: Add Fields to an Object Type.

Clicking the *p* icon in the field's top-right corner will open the **Edit Component Display** window, where you can display the field's short name or long name.

If the field is a numeric field or select list with five options or fewer, you can enable the **Toggle Button Group** option to display the field as a group of options on the form.

Certain Fields can also be displayed as assessment or trending tables. Read more here: Assessment Table and Trending Tables.

Critical : 20				
Critical				<u> </u>
Significant			/	
High	•			
Medium				
Low	AUG 2019	SEP 2019	OCT 2019	NOV 2019
			Timeframe	
Inherent Risk	Score			
	Score		NOV 2019	
Inherent Risk Critical : 20 High : 7.86	Score		NOV 2019 OCT 2019	
Critical : 20	Score			

A single select list displayed as a trending table and line graph.



Edit Component Display	×
Header display	
Display 'Name'	
O Display 'Long Name'	
Assessment table	
Enable Assessment Table	
Trending table	
Enable Trending Table	
	CLOSE

The Edit Component Display screen.

If required fields have been added to a state, you must ensure these fields have been added to any applicable standard forms. Otherwise users will not be able to view and complete the required fields to transition the object to the next state – UNLESS you click the Bypass Required Fields toggle when editing the transition.

Read more here: Edit or Delete a Trigger, Transition, or Action.