

Triage Risk Objects

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After a Risk Owner [submits a risk](#), it will be moved to the **Triage** workflow state and must be either accepted or rejected by a member of the **Risk Team** user group. As a member of the Risk Team, risks that have been submitted for your review will appear either on the [My Tasks](#) page or the **Risks** section of the library's **Risks** tab.

The screenshot shows the Resolver application interface. At the top, the Resolver logo is on the left, and navigation icons (plus, search, menu, settings, help, user) are on the right. Below the header, there are tabs for 'Home' and 'My Tasks', with 'My Tasks' selected. The main content area is split into two panels. The left panel, titled 'My Tasks', has a 'SORT' dropdown and a 'SEARCH' input. It lists three risks, each with a 'TRIAGE' button: 'Operational Effectiveness' (R-12), 'Schedule (Project) Risk' (R-4), and 'Strategic Alignment and Execution Risk' (R-3B). All are assigned to the user on Aug 13th, 2020. The right panel, titled 'Risk Workflow State', is a horizontal bar chart showing the distribution of risks. The x-axis represents the number of risks (0-7), and the y-axis represents the workflow state. The 'Triage' state has 6 risks (light blue bar), and the 'Review' state has 3 risks (dark blue bar). A legend at the bottom identifies the colors for 'Triage' and 'Review'.

Workflow State	Count
Triage	6
Review	3

Triaged risks on the My Tasks page.

To review risks in the Triage state:

1. Log into a user account that's been added to the **Risk Team** user group to display the **My Tasks** page.
2. Click a risk in the **Triage** workflow state to display the **Risk Triage** form.

Risk Triage

R-12
TRIAGE

Review potential risks that have been submitted by first-line users. Accept the risk to add it to the organization's risk register, or reject the submission to archive this item.

Details

Relationship Graph

History

Communications

Risk Name

Operational Effectiveness

Description

The risk of not performing at world-class levels due to ineffective operating practices or failing to clearly assign and enforce accountabilities, which may result in increased frequency of process, product, service or compliance failures.

Risk Submitter

Risk Categorization

To link the risk to relevant objectives, processes, or risk categories, start typing the name of the objective, sub process or risk sub category in the text boxes below.

Risk Sub Category

Q

x

Strategic Alignment and Execution

Sub Process

Q

x

Objective

Q

x

The Risk Triage form.

3. **Optional:** Edit the **Risk Name** and **Description** fields as required.
4. In the **Risk Categorization** section, begin typing keywords in the **Risk Sub Category**, **Sub Process**, and **Objective** fields and select an appropriate object in each. A risk can be linked to multiple risk sub categories, sub processes, and Objectives.
5. In the **Controls** section, perform one or both of the following actions:
 - Click **Add Existing Controls**, begin typing keywords in the search field, then click **Add** on the controls you wish to attach this risk to.
 - Click **+ Create New Control** to open the **Create a New Control** dialogue and fill in the fields as required.

Controls

Document any controls, or risk management activities, that the organization has put in place to reduce risk.

Controls

Unique ID	Name	Description	
C-47	Signature approval on checks	The company has controls to account for all checks.	✕

[Q ADD EXISTING CONTROLS](#) [+ CREATE NEW](#)

The Controls section.

6. **Optional:** Add [comments](#), as needed.
7. When you have finished reviewing the risk, perform one of the following actions:
 - Click **Archive** to send the risk to the **Archived** workflow state without approving it.
 - Click **Accept Risk** to approve the risk and make it selectable on risk assessments.