

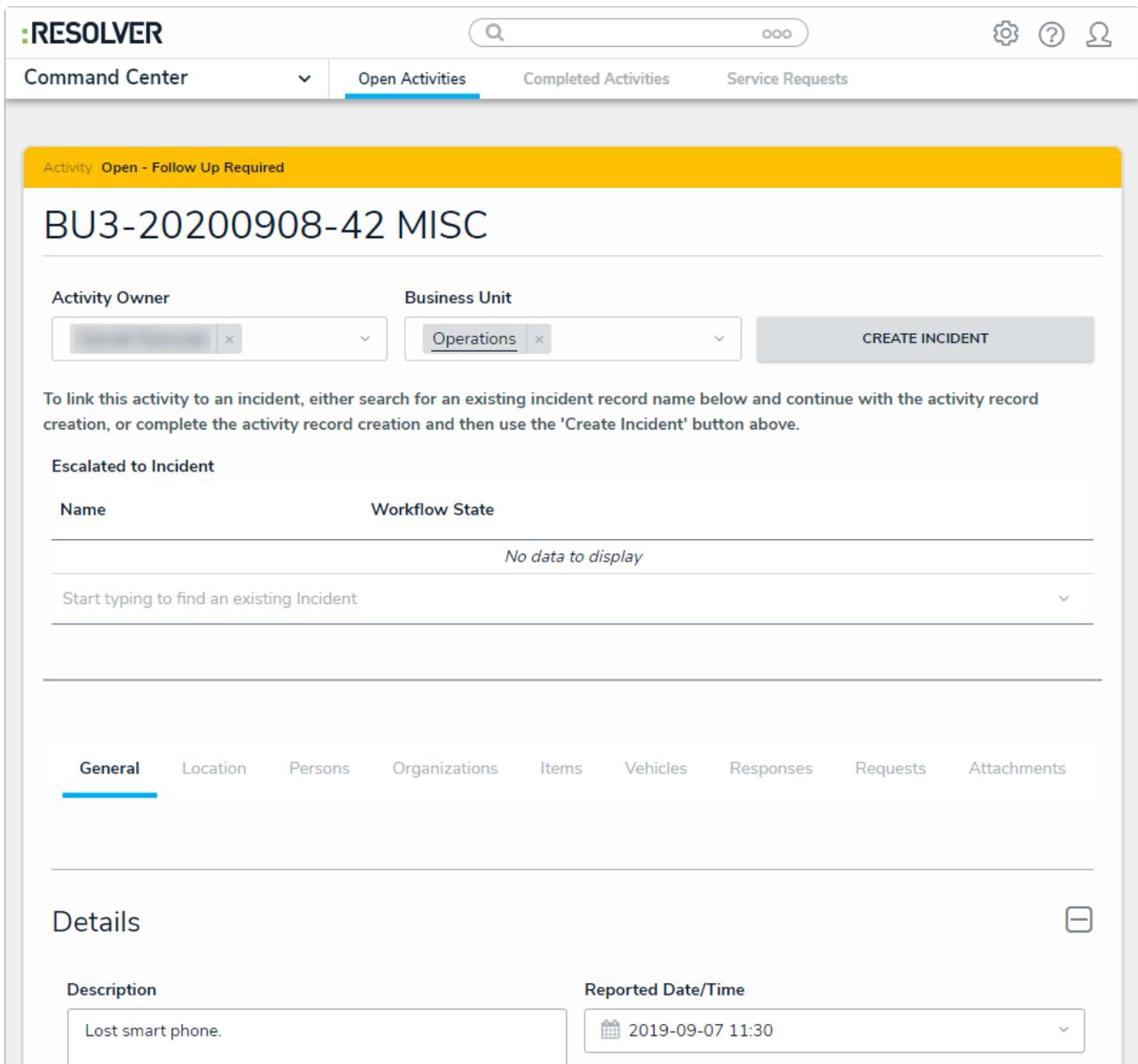
# Review & Edit an Open Activity

Last Modified on 10/08/2020 1:40 pm EDT

The **Open Activities** tab in Command Center displays the open activities to which you've been assigned as the activity owner. Note that you're assigned to an activity when:

- You created the activity record.
- You were assigned as the activity owner when a dispatch was closed and marked as requiring follow-up.
- A Command Center administrator, portal user, or another activity owner assigned you.

To access your open activities, navigate to **Command Center > Open Activities**, then click an object to view it. To expand a collapsed section, click the  icon. To collapse a section, click the  icon.



The screenshot displays the Resolver Command Center interface. At the top, the Resolver logo is on the left, a search bar in the center, and settings, help, and user icons on the right. Below the logo is a navigation bar with 'Command Center' selected, and tabs for 'Open Activities', 'Completed Activities', and 'Service Requests'. The main content area has a yellow header bar with the text 'Activity Open - Follow Up Required'. Below this is the activity ID 'BU3-20200908-42 MISC'. There are two dropdown menus: 'Activity Owner' and 'Business Unit' (set to 'Operations'). A 'CREATE INCIDENT' button is to the right. A text block explains how to link the activity to an incident. Below is a table for 'Escalated to Incident' with columns 'Name' and 'Workflow State', showing 'No data to display'. A search input field is provided. At the bottom, there are tabs for 'General', 'Location', 'Persons', 'Organizations', 'Items', 'Vehicles', 'Responses', 'Requests', and 'Attachments'. The 'Details' section is expanded, showing a 'Description' field with 'Lost smart phone.' and a 'Reported Date/Time' field with '2019-09-07 11:30'.

Viewing an open activity.

For more detailed information on each of the tabs and sections on this form, see the following

articles:

- [Basic Activity Details](#)
- [Incidents](#)
- [General](#)
- [Location](#)
- [Persons, Organizations, Items & Vehicles](#)
- [Responses & Requests](#)
- [Attachments](#)
- [Tasks](#)
- [Escalate an Activity](#)



If an activity was created from the [Dispatch](#) application, some fields in the activity will be auto-populated based on the details recorded in the dispatch.