

Edit or Delete a Rule

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To edit or delete a rule:

1. Click **Rules** to display the **Rules** page.
2. If needed, enter search terms in the **Search table...** field to narrow down the number of rules displayed or sort the table by clicking on a column.
3. To edit a rule, click **Edit**, make changes to the fields, criteria, and actions as needed, then click **Save**.
4. To delete a rule, click **Delete**, then **Yes** to confirm.