

Add Tags to an Event Type

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Tagging allows you to group events together, which then makes it easy to search for event types or to select multiple event types when creating [rules](#).

To add tags to an event type:

1. Click **Event Types** to display the **Event Types** page.



If the **Event Types** page is not displaying any event types or is displaying incorrect information, you may need to regenerate the data. See [Generate Devices & Event Types](#) for more information.

2. If necessary, enter search terms in the **Search table...** field to filter the event types or sort the table by clicking on a column.
3. Select the checkboxes beside the event types you wish to add tags to or click **Select All** to select all event types that are currently being displayed on the page.

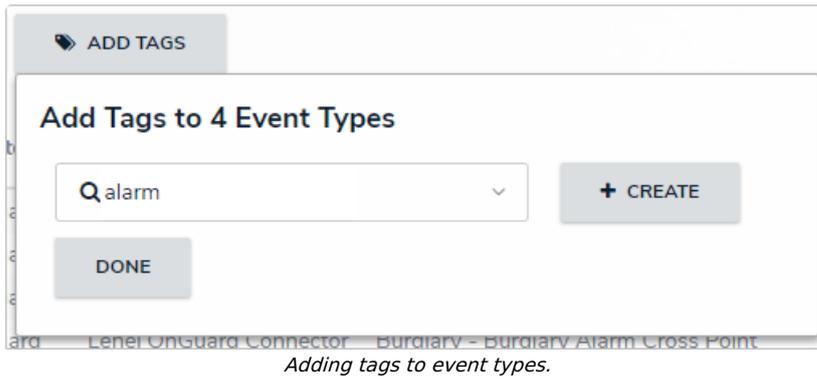
EVENT TYPES				
<input checked="" type="checkbox"/> SELECT ALL		<input type="button" value="ADD TAGS"/>		
			<input type="text" value="alarm"/>	
	Source System	Connector Name	Event Type Name	Event Type ID
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Area APB - Area Alarm - Confirmed	3-11
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Area APB - Area Alarm - Unconfirmed	3-10
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Burglary Alarm	21-0
<input type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Burglary Alarm Cross Point	21-1
<input type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Burglary Alarm Restore	21-2
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Silent Burglary Alarm	21-13
<input type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Silent Burglary Alarm Restore	21-14

Selected event types.



Clicking **Select All** only selects the event types displayed on the page.

4. Click **Add Tags**.
5. Type a tag label, then click **Create** to create a new tag or select an existing tag from the field. Continue adding tags as needed.



6. Click **Done** when finished.