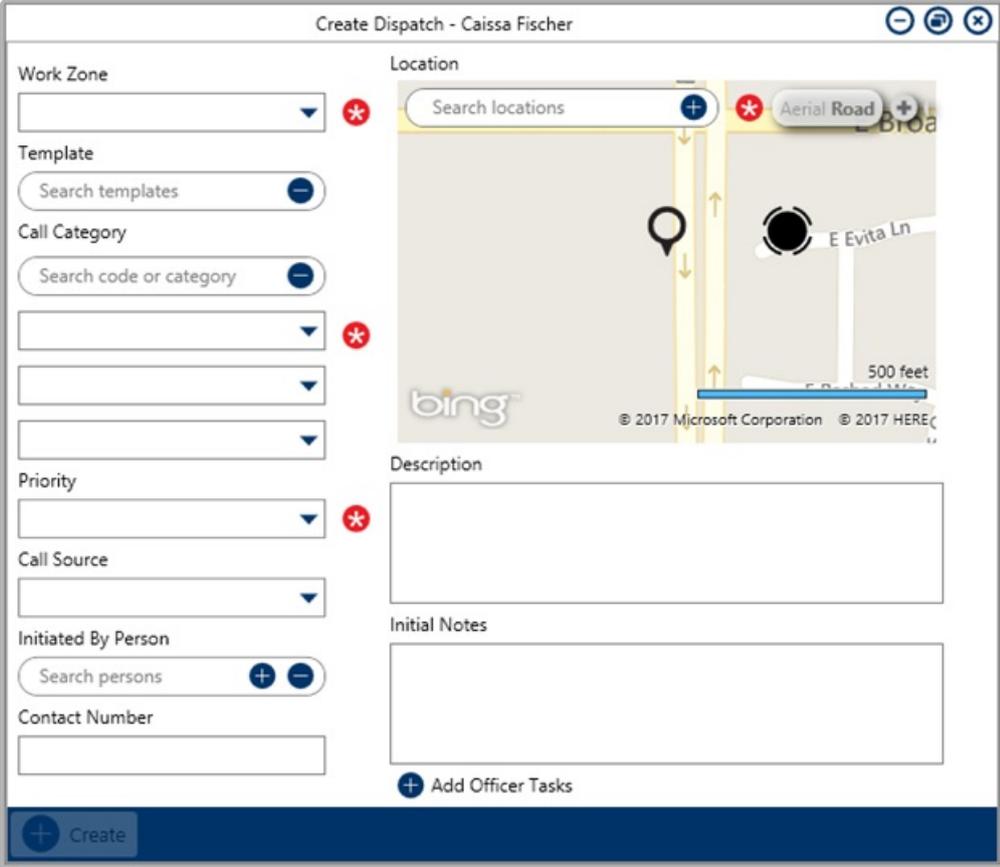


# Create Dispatch

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The **Create Dispatch** panel allows you to [create new dispatches](#) and [officer tasks](#). Fields marked with the  icon are mandatory. You can select which location is automatically selected on the map and in the **Location** field by configuring your [Account Settings](#).

This panel can be accessed by clicking the  **Create** icon in the ribbon.



The screenshot shows the 'Create Dispatch' panel with the following elements:

- Work Zone:** A dropdown menu with a red asterisk icon.
- Template:** A search button labeled 'Search templates' with a minus icon.
- Call Category:** A search button labeled 'Search code or category' with a minus icon.
- Priority:** A dropdown menu with a red asterisk icon.
- Call Source:** A dropdown menu.
- Initiated By Person:** A search button labeled 'Search persons' with plus and minus icons.
- Contact Number:** A text input field.
- Location:** A search bar with a plus icon and a red asterisk, showing 'Aerial Road'.
- Map:** A map showing a street view with a location pin and a scale bar.
- Description:** A text area.
- Initial Notes:** A text area.
- Buttons:** A 'Create' button with a plus icon and an 'Add Officer Tasks' button with a plus icon.

*The Create Dispatch panel.*